

## 500-10 EARLY CHILDHOOD SYSTEMS INTEGRATION

### PURPOSE

To ensure California Department of Public Health (CDPH)/California Home Visiting Program (CHVP) families receive needed early childhood services through a coordinated, community-wide system of care.

### POLICY

CDPH/CHVP local health jurisdictions (LHJs) must develop collaborative relationships with other agencies that serve families from pregnancy through kindergarten entry and coordinate services families need to thrive. CDPH/CHVP LHJs must convene or participate in a Community Advisory Board (CAB) that serves in a consultative and/or governing capacity in the planning, implementation, and evaluation of program activities and systems integration. LHJs must follow Health Insurance Portability and Accountability Act (HIPAA) guidelines to ensure protection of participant confidential information.

### PROCEDURE

- I. LHJs will convene or participate in a CAB to gain input and feedback from local leaders and community organizations on program planning, implementation, and evaluation.
  - A. The CAB will assist LHJs with participant recruitment, establish linkages with community services, link other home visiting programs in the community, and integrate the program into the local early childhood system of care.
  - B. The CAB will include members from agencies that represent a variety of community resources that could benefit home visiting participants and families.
  - C. CAB meetings will include, but are not limited to, the following discussion topics and LHJs will share program information among agencies:
    - i. Coordination of services among home visiting programs in the community offered by the represented agencies and their participant referral process.
    - ii. Home visiting participant recruitment efforts.
    - iii. Data collection methods and data application to enhance home visiting services and inform program improvement efforts.
    - iv. Seamless and warm transitions for families into other home visiting programs, early childhood services, preschool or kindergarten entry, and other health, social and community services.
    - v. Integration of home visiting into the local early childhood system.
    - vi. LHJ program successes and challenges.

- D. The CAB will engage current or past parent participants in meetings and actively solicit feedback.
- E. LHJs will ensure community engagement when analyzing data, identifying, and addressing health disparities.
- F. CAB meetings must occur at least four times a year.
- II. In addition to the CAB, LHJs are encouraged to participate in other early childhood serving groups with the goal of coordinating services to families and strengthening systems.
- III. LHJs will develop mechanisms to ensure service referrals are completed and effective feedback and communication occurs and service referral networks.
- IV. LHJs will adhere to all CDPH/CHVP SOW requirements related to CABs and early childhood systems integration.
- V. LHJs will maintain model fidelity and adhere to all model requirements and recommendations related to CABs and early childhood systems integration.

### REFERENCES

- CDPH/CHVP Scopes of Work
- HRSA MIECHV Grant: [FY 2022 MIECHV Formula Grant NCC Update guidance \(pg. 30-31\)](#)
- Healthy Families America (HFA) Best Practice Standards, Governance and Administration (GA): GA 1A– 2B
- Nurse Family Partnership (NFP) Model Elements 17 and 18
- Parents As Teachers (PAT) Essential Requirement 3
- Home Instruction for Parents of Preschool Youngsters (HIPPY) HIPPY: START-UP MANUAL A Comprehensive Guide to Establishing Your Home Instruction for Parents of Preschool Youngsters Site
- Family Connects Resource Guide
- Continuous Quality Improvement Tools: [CQI Tools - All Documents \(ca.gov\)](#)
- Policy & Procedure 200-20: Coordination with Other Home Visiting Programs

**\*LHJs should consider including representatives from the following groups in their CAB:**

- Past/graduated home visiting participants
- Other home visiting programs
- Local medical providers  
Hospitals and medical clinics
- California Law Enforcement Agencies
- Women, Infants and Children (WIC)
- Social services department
- Child welfare agency
- Breast feeding resources
- Community action organizations
- Mental health/behavioral health resources
- Domestic violence Organizations
- Food Access Resources
- Housing programs
- Employment programs
- CalWORKs
- Preschools
- Childcare resource
- School Districts
- Early/Head Start Program
- CalFresh
- Transportation Agencies